Course Transfer Form

Transferring Student Eligibility

Applicants who have attended an accredited college prior to admission are defined as transfer students. An official transcript—which must be mailed directly from the previously attended institution to LLTC or delivered by the student in its original, sealed envelope—is required for evaluation and transfer of credits to LLTC.

The following credits will be accepted for transfer:

- Courses with letter grades of "C" or better
- Courses earned within the past ten (10) years
- 100/1000+ level courses (developmental/remedial courses will not transfer)
- No more than 34 credits may be transferred from other institutions in order to meet the degree requirements of LLTC.

Name: _____ **Major:** _____ **Begin Term:** _____

Request to Transfer Courses:						**Leech Lake Tribal College Equivalent Courses:**			
College	**Term**	**Course ID**	**Course Title**	**Grade**	**Cr**	**Course ID**	**Course Title**	**CR**	**Dean Approval**
									YES☐ NO☐
									YES☐ NO☐
									YES☐ NO☐
									YES☐ NO☐
									YES☐ NO☐
									YES☐ NO☐
									YES☐ NO☐
									YES☐ NO☐
									YES☐ NO☐
									YES☐ NO☐
									YES☐ NO☐
									YES☐ NO☐
									YES☐ NO☐

For Office Use Only

Registrar Signature/Date: _____ Dean of Acedemics Signature/Date: _____

If not approved, explain: _____

Total Credits Evaluated: _____ Total Credits Accepted: _____ Date entered into Jenzabar: _____